JOSLYN ADULT RECREATION CENTER
EXECUTIVE BOARD MEETING
Thursday, October 8, 2026
Conference Room at the Joslyn Center

PRESENT: Byron Foster (President); Annie Jones (First VP); Jeff LaChance (Second VP/Maintenance); Shelly Henderson (Secretary)
ABSENT: Bruce Nii (Treasurer); David Stiles (Past President)
GUESTS: Mike Henderson and Brian Dedmon

1. Called to order at 9:30 a.m. by Byron Foster, President.

2. **MINUTES** from August 13, 2026 Executive Board Meeting were approved as distributed.

3. **FINANCIAL REPORT**—presented by Byron Foster via Bruce's financial email report
   Year-to-date net income is $1.9k favorable to budget. Total revenue exceeded budget by $4.5k, driven primarily by higher club donations ($3.6k) and membership dues ($2.0k), which were partially offset by lower general donations.

   Year-to-date expenses were $2.5k over budget. This was largely due to the security camera electrical upgrade ($2.3k), CCSD water and sewer charges ($0.8k), and legal expenses for 501(c)(3) research ($0.4k), partially offset by savings in payroll ($0.4k) and operations ($0.6k).

4. **FACILITIES AND MAINTENANCE REPORT**—presented by Jeff LaChance
   1) Jeff has kept busy cleaning our parking lot, spraying weeds, and trimming bushes on the north end of our parking lot; 2) Two new urinal cartridges were installed in the men's restroom; 3) Jeff installed three new water filters in the Main Hall sink; 4) Every month Jeff inspects our gutters and downspouts; 5) The dead tree in front of the Joslyn Center was cut down and removed; 6) Jeff has been working with Mike Henderson to find the best options for completing the garden area and replacing the tree.

   Mike Henderson reported what it will take to finish the garden area.
   - The area where the ground cover was removed is approximately 900 sq. ft.
   - The weed cloth to cover that area has been ordered through Costco and will cost $49.32.
   - Kritz Excavating carries 3/8" Hansen washed crushed granite which matches our other rock.
   - Covering the 900 sq. ft. 2" thick will take 3.75 tons @ $79/ton, which equals $296.25.
   - There would be a delivery charge of $140.
   - Mike volunteered to shovel and spread the crushed granite at no cost to the JC.
   - To cover the 900 sq. ft. mentioned above, along with the other thin and bare areas, we would need 6.25 tons of crushed granite at $79 per ton, for a total cost of $493.75.
   - Byron offered to contact the owner of Kritz to see about a discount on the crushed granite.
   - Mike recommended getting a 25-gallon multi trunk fruitless olive tree to replace the tree that was removed. They run around $225.
   - He suggested contacting Cambria Nursery to see if they would be willing to donate the tree in exchange for a recognition plaque to be placed near the tree.
   - Shelly offered to contact George or Felicia to find out who would be the appropriate person to approach about the donation.

5. **VICE PRESIDENT'S REPORT**—Annie Jones

   No report was given.

6. **PRESIDENT'S REPORT**—Byron Foster

Byron submitted our 501(c)(3) application electronically to the IRS on October 2, 2026, at a filing fee of $275. Once approval is received, we will submit the IRS determination letter to the state to complete our charitable registration.

There will be two openings on the board at the end of the year—Bruce Nii (treasurer) and Shelly Henderson (secretary). As of now, Annie Jones (VP) is willing to take over as treasurer; Bill Coghlan as VP; and Brian Dedmon as secretary. Brian would like to use the Voice Memos app to record the meetings which can then be converted into written text. Attendees would be required to sign in and acknowledge, through a disclaimer, that they are being recorded.

Byron invited Brian Dedmon to provide an update on a recent disciplinary hearing involving a Lawn Bowls Club member. Based on the guidelines outlined in the Disciplinary Handbook, adopted in July 2026, the club had grounds to suspend the member through December 31, 2027. If the member does not apologize to the club, he will be permanently expelled from the club and prohibited from playing at other clubs as well.

7. **NEW BUSINESS**

Our Annual General Meeting will be held on Saturday, November 14 at 9:30 a.m. in the Main Hall. Jeff will set up the room with tables, chairs, and a microphone. He will bring the raffle tickets and distribute them to members as they sign in.

Byron will send the first notice to all members by Thursday, October 15, followed by a second notice on Tuesday, November 10. He will also include an announcement about the meeting in the November newsletter. All communications will highlight that one lucky attendee will receive a **complimentary membership**.

Shelly will prepare a "Year in Review" PowerPoint presentation highlighting club activities, projects, and volunteers in action. She will email all club presidents requesting photos of their clubs' activities from this year.

8. Executive Board Meeting adjourned at 10:33. Next Executive Board Meeting will be on December 10, 2026 at 9:30 a.m. in the Conference Room.

Submitted by Shelly Henderson, JARC Secretary 10-8-26